

DIVERSITY VENDOR FAIR - SERVICES AND SUPPLY LIST

DEPARTMENT	SERVICE/SUPPLY NEED	TIMELINE
Facilities	Elevator/Escalator Service	May 2024
Facilities	Exterior Cleaning Services	Permanent
Facilities	Exterior Furnishings	Permanent
Facilities	Office Furniture	Permanent
Facilities	HVAC	Permanent
Facilities	Landscaping Exterior	February 2025
Facilities	Pest Control	April 2024
Facilities	Storage Racks - Equipment/Warehousing	Permanent
Finance	Armored Car Service	April 2026
Food & Beverage	Draft Beer Line Cleaning	June 2024
Food & Beverage	Event Equipment Rental	Continuous
Food & Beverage	Food and Beverage Disposables	Continuous
Food & Beverage	Kitchen Equipment Maintenance	Continuous
Food & Beverage	Kitchen Equipment/Smallware	Continuous
Food & Beverage	Kitchen Hood Cleaning	July 2024
Food & Beverage	Knife Sharpening	May 2024
Food & Beverage	Logo Bottle Water	Continuous
Food & Beverage	Specialty Food Distribution	Continuous
Food & Beverage	Waste Removal	May 2024
HR/Wardrobe	Logo'd Apparel	Continuous
HR/Wardrobe	Uniforms	Continuous
HR/Wardrobe	Uniform Laundry Service	Continuous
HR/Wardrobe	Wardrobe Inventory Management System	May 2024
HR/Wardrobe	Workplace Drug Test	Permanent
IT	Copiers	Permanent
Marketing	Agency Of Record	May 2025
Marketing	Entertainment	Permanent
Marketing	Event Planning	Continuous
Marketing	Florist	Continuous
Marketing	Gift Cards	Continuous
Marketing	Holiday Decorating	Continuous
Marketing	Hotel Rooms	Continuous
Marketing	Language Translation	Continuous
Marketing	Branded Merchandise	Continuous
Marketing	Media Agency	May 2025
Marketing	Photographer/ Videographer	Continuous
Marketing	Printing Services	Continuous
Marketing	Promotional Gifts	Continuous
Marketing	Promotional Items	Continuous
Purchasing	Office Supplies	Continuous
Purchasing - Future	Facility Disposables - Lightbulbs, etc	Permanent
Purchasing - Future	Hotel - Carts	Permanent
Purchasing - Future	Hotel - Keycards	Permanent
Purchasing - Future	Hotel - Laundry	Permanent
Purchasing - Future	Hotel - Linens	Permanent
Purchasing - Future	Hotel - Toiletries	Permanent
Purchasing - Future	Interior Landscaping - Foliage	Permanent
Security	Exterior Security Service	October 2025
Security	Fire Safety	May 2026
Security	Limo/Black Car Service	Continuous
Security	Personal Safety/CPR	May 2026
Security	Shuttle Services	August 2024
Security	Vehicles	Permanent

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