



Vendor Registration & Licensing Guide

COLORADO

Division of Gaming

<https://sbg.colorado.gov/>

GAMING LICENSE DEFINITIONS

SLOT MACHINE MANUFACTURER/DISTRIBUTOR LICENSE is required for all persons who import, manufacture, or distribute slot machines in Colorado. A manufacturer is any person who designs, assembles, fabricates, produces, constructs, or otherwise prepares a complete or component part of a slot machine, other than tables or cabinetry. This does not include licensed operators or retailers making incidental repairs on machines leased or distributed by them. A distributor is any person who imports slot machines into Colorado or who is the first receiver of slot machines in the state, or who sells, leases or distributes slot machines in Colorado.

Mfg/Distr. (Type 1*): \$3,700 license fee & \$5,000 background deposit**=\$8,700

Mfg/Distr. (Type 2*): \$7,400 license fee & \$10,000 background deposit**=\$17,400

ASSOCIATED EQUIPMENT SUPPLIER is required for all persons who import, manufacture, distribute, or otherwise provide associated equipment for use in Colorado.

Associated Equip. Supplier (Type 1*): \$3,700 license fee & \$5,000 background deposit**=\$8,700

Associated Equip. Supplier (Type 2*): \$7,400 license fee & \$10,000 background deposit**=\$17,400

<https://sbg.colorado.gov/gaming-business-license-application>

Submit the following: (1) Key & Associated Person License Application Form (DR9533) for any person holding 5% or more effective ownership interest in either a privately held company or publicly traded corporation, and/ or officers and directors, regardless of ownership interest, if any; (2) Limited Ownership Application Form (DR 9500-B) for any person holding less than 5% effective ownership in a privately held corporation.

NOTE: A \$275 application fee must accompany each Key application (any person who will be involved in management duties with the business operation). No additional fee is required for associated persons, and no background deposit is required for associated person applications submitted with the original business license application. The Division will also accept a multi-jurisdictional personal history disclosure form with a Colorado rider.

<https://sbg.colorado.gov/sites/sbg/files/2021%20Gaming%20New%20Business%20032921.pdf>

DELAWARE

Department of Gaming Enforcement

<https://www.delottery.com/Rules/Video-Lottery>

Gaming Vendors -

A gaming vendor shall be licensed in accordance with the Delaware Code prior to conducting any business with the lottery office, provided, however, that upon a finding of good cause by the Director for each business transaction, the Director may permit an applicant for said license to conduct business transactions prior to the issuance of the license.

- Each person desiring to obtain a service company license from the agency as a gaming vendor shall submit a license application on a form specified and supplied by the agency. The license application shall, among other things:
- Give notice that the applicant will be required to submit to a background investigation, the cost of which must be borne by the applicant.

Gaming vendors shall be licensed for an initial term of two (2) years and succeeding renewal terms of three (3) years. The initial term of a gaming vendor license shall expire and be renewable on the last day of the month on the second anniversary of the issuance date. The renewal term for a gaming vendor license shall expire and be renewable on the last day of the month on the third anniversary of the issuance date.

The fee for a license application and renewal application shall be \$4,000 for a gaming vendor. In addition, a gaming vendor shall pay for all unusual or out of pocket expenses incurred by the Division of Gaming Enforcement or lottery office on matters directly related to the applicant or licensee.

Non-Gaming Vendors and Gaming Excursion Providers -

A non-gaming vendor and gaming excursion provider may transact business upon the filing of a vendor registration form (VRF) in accordance with this subsection. A VRF shall be required only for a non-gaming vendor that transacts business in excess of \$10,000 per year.

An agent shall file a vendor registration form for each non-gaming vendor and gaming excursion provider that is not required to file an application for a service company license.

A non-gaming vendor and gaming excursion provider that provides goods or services to an agent on a regular and continuing basis shall be licensed in accordance with the Delaware Code and these regulations.

A non-gaming vendor shall be deemed to be transacting regular and continuing business if:

- The total dollar amount of transactions with a single agent is or will be equal to or greater than \$400,000 within any twelve (12) month period; or
- The total dollar amount of such transactions with all agents is or will be equal to or greater than \$750,000 within any twelve (12) month period.

A gaming excursion provider shall be deemed to be transacting regular and continuing business if:

- The total dollar amount of transactions with a single agent is or will be equal to or greater than \$150,000 within any twelve (12) month period; or
- The total dollar amount of such transaction with all agents is or will be equal to or greater than \$300,000 within any twelve (12) month period.

A non-gaming vendor or gaming excursion provider that is deemed to be conducting regular and continuing business as defined above shall submit a license application on a form specified and supplied by the agency. The license application shall, among other things, give notice that the applicant will be required to submit to a background investigation, the cost of which must be borne by the applicant.

Non-gaming vendors and gaming excursion providers shall be licensed for an initial term of three (3) years and succeeding renewal terms of four (4) years. The initial term of a license for a non-gaming vendor or a gaming excursion provider shall expire and be renewable on the last day of the month on the third anniversary of the issuance date. The renewal term for a non-gaming vendor or a gaming excursion provider shall expire and be renewable on the last day of the month on the fourth anniversary of the issuance date.

The fee shall be \$2,000 for a non-gaming vendor and gaming excursion provider application and renewal application.

INDIANA

Indiana Gaming Commission

<https://www.in.gov/igc/>

Vendors of certain types of equipment, devices, and services to Indiana casino gambling operations must possess a supplier's license issued by the Indiana Gaming Commission ("Commission"). The Commission licenses vendors of products or services that directly relate to gaming operations or affect the flow of money obtained as a direct result of gaming operations. The Commission also has the authority to require licensure of any vendor that the commission deems necessary to ensure compliance with applicable gaming laws.

In order to make a determination regarding licensure requirements, the Commission requests that interested vendors submit a Supplier Inquiry Form. <https://www.in.gov/igc/casino-licensing/supplier-licensing/supplier-licensing-inquiry-form/>

If Commission staff determines that a vendor requires a supplier's license, Commission staff will contact the vendor.

Supplier Welcome Packet <https://www.in.gov/igc/files/Supplier-Welcome-Packet.pdf>

Application Requirements and Fees

An application for a supplier's license will not be processed by the Commission unless the applicant has an agreement or a statement of intent with a casino licensee that the applicant will be supplying the casino upon receipt of a supplier's license.

Applicants for a supplier's license must pay a nonrefundable application fee of \$5,000 that must be submitted with the license application. This fee is applied to the background investigation that will be conducted. If the investigation requires additional costs, the applicant will be notified and will be responsible for those costs.

In addition, all key persons and substantial owners must complete a Personal Disclosure Form and submit to a background investigation. Commission staff will assist an applicant in identifying which persons and owners will be required to submit a Personal Disclosure Form. Each Personal Disclosure form requires a \$1,000 application fee. The key persons and substantial owners must also provide fingerprints for conducting a background investigation.

Background Investigations and Licensing

The Gaming Commission staff will conduct an extensive background check and financial investigation into the applicant and each key person or substantial owner. After Commission staff conducts a preliminary review and investigation, an applicant may be issued a temporary supplier's license which will allow the supplier to conduct business in Indiana while the full investigation is performed. A temporary license is not a permanent license and may be unilaterally revoked by the Executive Director. The Executive Director may also place restrictions or conditions on a temporary supplier's license.

A permanent license will be granted only if, after the investigation is complete, the applicant is determined to be suitable to hold a license. Once a supplier is determined to be suitable for licensure, a \$7,500 license fee must be paid. A supplier's license is valid for one year and must be renewed annually upon payment of a \$7,500 annual renewal fee.

A person whose application for a supplier's license has been denied may not reapply for a supplier's license for a period of one year.

<https://www.in.gov/igc/casino-licensing/supplier-licensing/>

ILLINOIS

Illinois Gaming Board

www.igb.illinois.gov

All vendors, both gaming and nongaming, will be required to understand and abide by the vendor-specific rules and regulations set forth by the IGB. Please visit: www.igb.illinois.gov/regs/.

Vendor Information Packet – All vendors are required to complete a Vendor Profile form and an IRS Form W-9.

Supplier Licensing Requirements

Under Illinois regulations, the following persons or entities must hold a Supplier's License:

1. Suppliers of gaming equipment and supplies, including manufacturers and distributors
2. Suppliers of gaming equipment maintenance or repair services
3. Suppliers of security services
4. Lessors of riverboat and/or docking facilities
5. Suppliers of goods or services where payment is calculated as a percentage of a Riverboat Gaming Operator's revenue
6. Junketeers; and
7. Any other supplier as determined by the Board.

Any person who sells gaming equipment, devices, or supplies to a riverboat casino must first be licensed by the state as a supplier. Individuals and businesses that are described in the above list must complete a Supplier's License Application Form and Business Entity Form or Individual Key Person Disclosure Form. All licenses issued by the Board are nontransferable.

A Supplier's License is valid for one year from the date of issuance. After the first year of licensure, the applicant may renew the license for a term of four years.

A \$10,000 application fee must be submitted with the Supplier's License application. The fee may be increased if the cost of investigating the application exceeds the application fee. Upon the issuance of the license, a \$5,000 licensing fee is due. The licensee must pay an annual \$5,000 fee upon renewal. Applicants or licensees may be required to reimburse the Board for any required testing, certification, or other installation-related expenses involving goods or services.

<https://www.igb.illinois.gov/FilesCasinoForms/BusinessEntityDisclosure.pdf>

<https://www.igb.illinois.gov/FilesCasinoForms/IndividualKeyPersonDisclosure.pdf>

LOUISIANA

Gaming Control Board

<http://lgcb.dps.louisiana.gov/>

Level II Business Application

(Manufacturer of Slot machine and Video Draw Poker Devices Permit, Manufacturer of Gaming Equipment other than Slot Machines and Video Draw Poker Devices Permit, Gaming Supplier Permit, Non Gaming Supplier Permit)

[https://dpsweb.dps.louisiana.gov/gamingforms.nsf/fdcf9e5f850b2bc78625731b006934c6/2f9b61e1351d5e2d862573590058ea13/\\$FILE/Level%20II%20Business%20Application%20REV%200821.pdf](https://dpsweb.dps.louisiana.gov/gamingforms.nsf/fdcf9e5f850b2bc78625731b006934c6/2f9b61e1351d5e2d862573590058ea13/$FILE/Level%20II%20Business%20Application%20REV%200821.pdf)

Personal History and Financial Record for Individuals Associated With:

(Manufacturer of Slot machine and Video Draw Poker Devices Permittee/Applicant, Manufacturer of Gaming Equipment other than Slot Machines and Video Draw Poker Devices Permittee/Applicant, Gaming Supplier/Non-Gaming Permittee/Applicant, Sports Wagering Service Provider/Distributor Permittee/Applicant)

[https://dpsweb.dps.louisiana.gov/gamingforms.nsf/fdcf9e5f850b2bc78625731b006934c6/f57c94c8e560156b862573590058ea14/\\$FILE/Personal%20History%20and%20Financial%20Record%20DPSSP%200077A%20rev%20082021A.pdf](https://dpsweb.dps.louisiana.gov/gamingforms.nsf/fdcf9e5f850b2bc78625731b006934c6/f57c94c8e560156b862573590058ea14/$FILE/Personal%20History%20and%20Financial%20Record%20DPSSP%200077A%20rev%20082021A.pdf)

ANNUAL FEE SCHEDULE

Manufacturer of Slot Machines and Video Draw Poker Devices Permit-Annual Fee \$15,000.00

Manufacturer of Gaming Equipment other than Slot Machines and Video Draw Poker Devices Permit-Annual Fee \$7,500.00

Gaming Supplier Permit-Annual Fee \$3,000.00 0 Sports Wagering Distributor - App. Fee \$5,,000.00 + \$2,500.00 Permit Fee/ \$2,500.00 every 5 years for Renewal Permit Fee

Sports Wagering Service Provider - App. Fee \$10,000.00 + \$12,500 Permit fee / \$12,500.00 every 5 years for Renewal Permit Fee

Non-Gaming Supplier Permit -Annual Fee \$250.00

MISSISSIPPI

Gaming Commission

<https://www.msgamingcommission.com/>

The MGC requires that manufacturers and distributors of gaming-related equipment be licensed. In addition, certain employees of manufacturers and distributors must be found suitable by completing individual licensing applications.

Manufacturers:

Persons or entities that manufacture, assemble, or modify any gaming device in the state must first obtain a Manufacturer's License. Manufacturer's Licenses may be granted by the MGC for a period of no longer than three (3) years.

A \$1,000.00 application fee is due at the time application materials are submitted to the MGC. Once issued, an annual \$1,000.00 licensing fee is due.

Distributors:

All individuals or entities that lend, lease, sell, give, or distribute any gaming device in the state, or outside the state but for use. In Mississippi, must first obtain a Distributor's License. The MGC may grant a Distributor's License for a period of no more than three (3) years.

A \$500.00 application fee is due at the time application materials are submitted to the MGC. Once issued, an annual \$500.00 licensing fee is due.

MISSOURI

Gaming Commission

<https://www.mgc.dps.mo.gov/>

Supplier license is a license issued to a person or entity that— (A) Manufactures, sells, or leases gaming equipment, gaming supplies, or both; (B) Provides gaming equipment maintenance or repair; or (C) Provides testing services on gaming related equipment, components, peripherals, systems, or other items directed by the commission to a Class A or Class B licensee, or the commission. (9) Temporary supplier license is a license authorized by the commission until the appropriate license can be obtained.

A nonrefundable application fee in the amount of \$10,000 must be submitted with this application. Payment should be made by check or money order made payable to the State of Missouri.

If licensed, the annual fee for a Supplier's license shall be \$5,000, or such greater amount as established by the commission.

Unless the Key and Level I application is filed as part of a Class A License Application, a one-time nonrefundable application fee shall be fifteen thousand dollars (\$15,000) for a Key Person of a Class A licensee and one thousand dollars (\$1000) for a Key Person of a Supplier licensee or applicant and for all Level I applicants. If you are found suitable for licensing, the Missouri Gaming Commission will issue a license, which will enable you to perform any activity included within your level of Occupational License and any lower level of Occupational License. A two hundred fifty-dollar (\$250) license fee for Key Persons of Class A licensees and one hundred dollars (\$100) for Key Persons of Supplier licensees and for all Level I licensees will be billed to your company. The license must be renewed annually.

KEY BUSINESS ENTITY – SUPPLIER

APPLICATION FEE

A nonrefundable application fee in the amount of \$1,000 must be submitted with this application. Payment should be made by check or money order made payable to the State of Missouri.

ANNUAL FEE

If licensed, the annual fee for a Key Business Entity shall be \$100, or such greater amount as established by the commission.

The annual licensing fee shall be— (A) Key person/key business entity— 1. Class A and B \$ 250 2. Supplier \$ 100 (B) Level I \$ 100 (C) Level II \$ 50.

NEVADA

Gaming Control Board / Gaming Commission

<https://gaming.nv.gov/>

Nevada requires all manufacturers, distributors, and certain employees of entities that produce gaming equipment to be licensed through the Commission. Holding companies of licensed entities also must complete an abbreviated licensing process.

Manufacturer's and/or Distributor's License Requirements

All manufacturers of gaming devices, cashless wagering systems, mobile gaming systems, or interactive gaming systems must be licensed before providing products to licensed Nevada casinos.

In addition, all distributors and suppliers of gaming devices, cashless wagering systems, mobile gaming systems, or interactive gaming systems must be licensed before providing products to licensed Nevada casinos.

Fees

1. Application Fees

The application fee for a restricted license (less than 15 machines) is \$150 per applicant and/or entity. The application fee for a nonrestricted license (15 or more machines) is \$500 per applicant and/or entity.³

2. License Fees

Initial and renewal fees for a Manufacturer's License are \$1,000.⁴ License fees are due on or before December 31 for the ensuing calendar year regardless of the date of issuance.

Initial and renewal fees for a Distributor's or Seller's License are \$500.⁵ License fees are due on or before December 31 for the ensuing calendar year regardless of the date of issuance.

Department of Gaming Enforcement

<https://www.njoag.gov/about/divisions-and-offices/division-of-gaming-enforcement-home/>

Casino Service Industry Enterprise License

Any business to be conducted with a casino licensee “by a vendor offering goods or services which directly relate to casino or gaming activity or Internet gaming activity,” require licensure as a Casino Service Industry Enterprise. In addition, any Casino Service Industry Enterprise intending to manufacture, sell, distribute, test, or repair slot machines within New Jersey must be licensed.

In order to complete the application process, the applicant must complete the Business Entity Disclosure Form – Gaming, Multi-Jurisdictional Personal History Disclosure and New Jersey Supplemental Form, and the Equal Opportunity and Affirmative Action Obligations Form. Each of these forms is discussed below.

Fees

Each applicant must submit a \$5,000.00 initial application fee which covers the first 333 hours spent by Commission staff reviewing and investigating the applicant. After the first 333 hours, the applicant will be required to pay an additional \$5,000.00 fee for each additional 333 hours, up to 1,000 hours. Payment after 1,000 hours will be billed to the applicant at an hourly-rate. Installment plans are available upon request.

Duration

The license does not expire once it is granted, so a licensee does not have to file a renewal application. Every five (5) years from the date of licensure, a licensee will have to file a “re-submission” showing that its business and qualifiers still meet licensure criteria.

Non-Gaming Vendor Registration

A non-gaming vendor offering goods or services is required to complete a two-step vendor registration process. This process requires action on the part of the Vendor as well as the Casino transacting business. Each Vendor must contact the casino it is doing business with before completing and submitting a Vendor Registration Form (VRF) to the casino. The casino is then required to submit the VRF to the State of New Jersey Division of Gaming Enforcement, on the vendor’s behalf.

Within 30 days of the filing of a Vendor Registration Form, the Vendor must complete and file a Vendor Registration Supplemental Disclosure Form directly to the State of New Jersey Division of Gaming Enforcement. These forms provide basic information to the Commission regarding the nature and structure of the vendor’s business and a brief background regarding the business. Once the Commission takes favorable action on both forms, the vendor may conduct business with other casino licensees. ²⁵

1. *Duration*

A Vendor Registration is effective upon issuance, and will remain in effect unless revoked, suspended, limited or otherwise restricted by the Division of Gaming Enforcement.

2. *Fee*

There is no fee associated with the filing of a Vendor Registration Form or Vendor Registration Supplemental Disclosure Form.

<https://www.njoag.gov/about/divisions-and-offices/division-of-gaming-enforcement-home/vendor-licensing-reports/>

<https://www.njoag.gov/about/divisions-and-offices/division-of-gaming-enforcement-home/forms/>

RHODE ISLAND

Department of Business Regulation

<https://dbr.ri.gov/>

<https://dbr.ri.gov/divisions/commlicensing/twinriver.php>

<https://dbr.ri.gov/divisions/commlicensing/tiverton.php>

- 2019 Vendor Application (CV) \$750.00
The criteria to holding a “Vendor Application” is as follows: A business that offers goods and/or services which are not directly related to gaming.
- 2019 Non-Facility Vendor Employee Application (CVE) \$75.00
The criteria to holding a “Non-Facility Vendor Employee Application” is as follows: Any person retained to make goods and/or services available or to sell goods and/or services to consumers which are not directly related to gaming.
- 2019 Gaming Vendor Application (GV) \$750.00
New business applications can take 6 months to a year or more to complete, depending upon the complexity of the investigation. The criteria to holding a Gaming Vendor License is as follows: Any entity that manufactures, serves, sells, leases supplies for approved slot or video machines and component parts, or any entity which is directly related to gambling, related to the conduct of gambling activity, or directly affect the play and results of gambling games should complete a Gaming Vendor Application.
- 2019 Non-Facility/Vendor Gaming Employee Application (GVE) \$75.00/\$150.00
The criteria to holding a “Non-Facility/Vendor Gaming Employee Application” is as follows: Any employee who has duty to repair or distribution of slot machines, table games or associated equipment sold, whom is directly involved with the manufacture, any association with cash management companies, or connected with the operation of a gaming establishment.

<https://dbr.ri.gov/documents/divisions/commlicensing/greyhound/2019VendorApplication.pdf>

<https://dbr.ri.gov/documents/divisions/commlicensing/greyhound/2019Non-FacilityEmployee.pdf>

<https://dbr.ri.gov/documents/divisions/commlicensing/greyhound/2019GamingVendorApplication.pdf>

<https://dbr.ri.gov/documents/divisions/commlicensing/greyhound/2019Non-FacilityGamingEmployee.pdf>